

Referral Program



We Believe...

Paul Mueller Company coworkers are a valuable resource for talent attraction and retention. Because of this, through the Employee Referral Bonus program, coworkers have the opportunity for a payout of \$2,500! This is payable to employees who identify and invite qualified and talented individuals to work at Paul Mueller Company. We are looking forward to meeting your new referrals!

Coworker Guidelines



- The referring employee's name must be listed on the job application under "How did you hear about this job opening?" The applicant must select "Current Paul Mueller Company Employee" then type in the referring employee's name. The referring employee's name must be included when the application is submitted to the Human Resources Department.
- Referred applicants are required to complete the same interview and pre-employment processes as all other applicants. As with all hiring decisions, the most qualified candidate will be hired for the position.
- Separation of employment or if the referred applicant provides notice of resignation before the date of any payout, any remaining referral bonus payments will not be distributed.
- The first employee to refer a candidate will be the only referring employee eligible for the Referral Bonus Payout.

Bonus Program Overview

All full-time, new hire positions posted by the HR Department are eligible for this program. Departmental transfers, progressions, promotions, internal job postings, part-time, temporary, intern, and contractor positions are ineligible for the Referral Program.

All employees are encouraged to participate except for managers and supervisors for referrals within their team and any employees in the HR Department's recruitment positions.

Referral Bonus *Earn \$2,500!*

The first payment of \$833.33* will be paid to the referring employee the first pay period after the new hire has successfully completed 90 days of employment

Additional payments of \$833.33* will be paid to the referring employee the first pay period after the new hire has completed 180 days of employment and \$833.33* at 365 days of employment.

*This program may be amended, suspended, or terminated for any reason, with or without prior notification.
Paul Mueller Company is an equal opportunity employer.*

**Less Taxes*